

# MINUTES

**Meeting: Royal Docks Enterprise Zone  
Programme Board**

**Date: Wednesday 17 July 2019**

**Time: 11.00 am**

**Place: The Marketing Suite, 15 Royal  
Albert Quay, London E16 2YR.**

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**Present:**

**Members:**

Colette O'Shea (Co-Chair)  
Rokhsana Fiaz OBE (Co-Chair)  
James Murray  
John Newbigin OBE

**Officers:**

Daniel Bridge, Royal Docks Programme  
Director, Royal Docks Team  
Debbie Jackson, Interim Executive  
Director Development, Enterprise &  
Environment  
Laura Marshall, Board Officer, LEAP  
Secretariat  
Simon Powell, Assistant Director -  
Strategic Projects and Property, GLA  
Jane Sherwood, Head of Economic  
Regeneration, LBN  
Ray Smith, Senior Finance Manager, GLA

**Presenters:**

Victoria Hogg, Associate, Development  
and Planning, Cushman and Wakefield  
Nick Lambert, Partner, Development and  
Planning, Cushman and Wakefield

## **1 Apologies for Absence and Chair's Announcements (Item 1)**

- 1.1 The Chair welcomed Members and Officers to the meeting.
- 1.2 Apologies for absence were received from David Lunts and Elaine Elkington. Elaine Elkington had left her role as Interim Director of Regeneration & Planning, LBN. Simon Powell, Assistant Director - Strategic Projects and Property, GLA represented David Lunts. Jane Sherwood, Head of Economic Regeneration, LBN attended the meeting on behalf of Elaine Elkington.

## **2 Declarations of Interests (Item 2)**

*[Post-Meeting Note: Member Rokhsana Fiaz OBE and GLA officers in attendance Daniel Bridge, Royal Docks Programme Director and Simon Powell, Assistant Director - Strategic Projects and Property, were non-executive directors of the Royal Docks Management Authority (RoDMA).*

*A draft Memorandum of Understanding (MoU) between the Royal Docks Team and RoDMA was discussed at Item 8. This was an in-principle discussion about the draft MOU and a decision on the MoU would be made subsequently by the officer authorised to sign the document.]*

## **3 Minutes from Previous Meeting (Item 3)**

### **3.1 DECISION:**

**That the minutes of the meeting held on 12 March 2019 be agreed as a correct record.**

## **4 Actions Arising from Previous Meetings (Item 4)**

- 4.1 The Board received a report on actions arising from previous meetings.

### **4.2 DECISION:**

**That the report on actions arising since the previous meeting be noted.**

## **5 Enterprise Zone Business Rates Income Review (Item 5)**

- 5.1 The Board received a paper and presentation on the Enterprise Zone (EZ) Business Rates Income Review.
- 5.2 Members heard that the Royal Docks Team had instructed Cushman and Wakefield to carry out a full review of the EZ business rate income forecasts and

update the four existing income scenarios. Daniel Bridge, Royal Docks Programme Director, introduced Victoria Hogg and Nick Lambert from Cushman and Wakefield.

- 5.3 Further consideration in relation to this item is set out in a private version of the minutes.
- 5.4 The Chair thanked Victoria Hogg and Nick Lambert for their work and for attending the meeting.

*[Victoria Hogg and Nick Lambert left the meeting]*

## **6 Objectives and Outcomes Update (Item 6)**

- 6.1 The Board received an update and report on Objectives and Outcomes, as requested at the last Board meeting.
- 6.2 The Board heard that this piece of work would be important for setting strategic objectives, which ultimately would help the Board make decisions with more detail. Daniel Bridge hoped to provide an update on the development of the Monitoring and Evaluation Framework at the next Board meeting.
- 6.3 Debbie Jackson, Interim Executive Director, Development, Enterprise & Environment, GLA was interested in the idea of capturing opinion. She shared that there were numerous online platforms that transparently tracked what was on people's minds on an ongoing basis. These platforms could track what was on people's minds for current and incoming communities.
- 6.4 Members heard that the Royal Docks Team had been in discussion with the University of East London (UEL) with regard to recruiting community members who would work with communities and find out what they were thinking over a long period of time. Members felt that this would still introduce a filter and that a mixture of filtered and unfiltered methods of capturing opinion would be the best approach.

*[James Murray left the meeting]*

- 6.5 Members praised the Royal Docks team and Hatch Regeneris for the paper and appendices.

### **6.6 DECISION:**

**That the Board noted the paper.**

## **7 Meanwhile Uses (Item 7)**

- 7.1 The Board received an update and presentation on Meanwhile Uses in the Royal

Docks Enterprise Zone.

- 7.2 Members heard that meanwhile uses would activate spaces, promote the area, have the potential to provide additional business rate income, and make use of vacant sites.
- 7.3 The Board heard that the Royal Docks Team had identified the sites that were available (through the assessment of phasing plans and discussions with developers), prepared information required for meanwhile uses (utilities and access), commissioned surveys to assess safe site capacity levels and invested through the Early Works project to open up sites (site clearance, safety barriers, utilities).
- 7.4 Daniel Bridge, Royal Docks Programme Director, GLA, provided the Board with a summary of the activities to date that had supported meanwhile uses in and around the Royal Docks, including key sites such as Royal Albert Dock (RAD) and Silvertown Quays. Examples of meanwhile uses ranged from bringing a major new theatre to one of the RAD sites, to the Royal Docks Team finalising a partnership with Lendlease for the meanwhile use of Silvertown Quays.
- 7.5 The Board heard that the Royal Docks team were engaged with other clients and several active conversations and enquiries were being considered for future projects.
- 7.6 The Board congratulated the Royal Docks team on their work with regard to meanwhile spaces.

**7.7 DECISION:**

**That the Board noted the paper.**

## **8 Royal Docks Management Authority (RoDMA) (Item 8)**

*[Post-Meeting Note: Member Rokhsana Fiaz OBE and GLA officers in attendance Daniel Bridge, Royal Docks Programme Director and Simon Powell, Assistant Director - Strategic Projects and Property, were non-executive directors of the Royal Docks Management Authority (RoDMA).*

*A draft Memorandum of Understanding (MoU) between the Royal Docks Team and RoDMA was discussed at Item 8. This was an in-principle discussion about the draft MOU and a decision on the MoU would be made subsequently by the officer authorised to sign the document.]*

- 8.1 The Committee received the paper outlining the draft Memorandum of Understanding (MoU) with RoDMA.

## **8.2 DECISION:**

**That the draft MoU between the Royal Docks Team and RoDMA be noted in principle, with a decision on the MoU to be made subsequently by the officer signing the document.**

## **9 Funding Decisions (Item 9)**

9.1 The Board received a report setting out funding decisions made since the previous meeting.

### **9.2 DECISIONS:**

**That the following funding decisions be noted:**

- a) **DD2347: Approval of up to £1,997,500 expenditure from the Activation budget to support the Annual Cultural Placemaking & Activation programme for 2019/2020; and**
- b) **DD2350: Approval of up to £1,450,000 expenditure from the Promotion budget to support the Annual Marketing, Communications and Engagement programme for 2019/2020.**

## **10 Quarter 1 Reporting Dashboard (Item 10)**

10.1 The Board received a report setting out the Quarter 1 Reporting Dashboard.

### **10.2 DECISION:**

**That the report be noted.**

## **11 Events Calendar (Item 11)**

11.1 The Board received a paper on the Events Calendar for July 2019 – November 2019.

### **11.2 DECISION:**

**That the paper be noted.**

## **12 Date of Next Meeting (Item 12)**

12.1 The next meeting was confirmed as 11.00am on Tuesday, 10 September 2019 at the Good Hotel, Royal Victoria Dock, Western Gateway, London, E16 1FA.

### **13 Any Other Business (Item 13)**

#### **A) Defence and Security Equipment International Arms Fair**

13.1 A planned protest against the Defence & Security Equipment International (DSEI) Arms Fair had taken place outside the Newham Council Offices prior to the Board meeting. Rokhsana Fiaz OBE had met with protestors and had received a letter from an organisation named Newham Against the Arms Fair, addressed to the Co-Chairs of the Board.

13.2 The DSEI Arms Fair would take place at the ExCeL Exhibition Centre on 10-12 September 2019. The event took place every two years and the DSEI Arms Fair had a 10 year contract with the ExCeL. The contract would end in 2021.

13.3 Members heard that Newham's Full Council had unanimously passed a motion stating its opposition to the DSEI Arms Fair in April 2019. Rokhsana Fiaz OBE would write to the protestors separately in her capacity as the Mayor of Newham. The GLA would take forward a letter on behalf of the Mayor of London.

13.4 The Chair requested that Daniel Bridge, Royal Docks Programme Director liaised with the Mayor of London's Office to arrange for a response to be sent to Newham Against the Arms Fair on behalf of LEAP and the EZ Programme Board. The Co-Chairs would review the letter.

**[Action: Daniel Bridge]**

13.5 The Chair asked that Daniel Bridge shared the contact details of colleagues in the Mayor's Office who would coordinate a response from the Mayor's Office to the Co-Chairs.

**[Action: Daniel Bridge]**

#### **13.6 DECISIONS:**

- a) That the Board note the receipt of the letter from Newham Against the Arms Fair;**
- b) That the Co-Chairs, working with Daniel Bridge, Royal Docks Programme Director, respond to the letter on behalf of the Board; and**
- c) That the GLA would take forward a response to the letter from the Mayor of London.**

### **14 Close of Meeting (Item 14)**

14.1 The meeting closed at 12.24pm.

**Royal Docks Enterprise Zone Programme Board**  
**Wednesday 17 July 2019**

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